



# Minutes

## District59 Executive Committee Meeting

Friday, 12<sup>th</sup> May 2017 Winterthur

### I. Opening

#### A. Call to Order

At 12:05 a.m. Markus Künkel, District Director, called the meeting to order.

#### B. District Mission

Ulrike Laubner, Administration Manager, read the District's Mission: "We built new clubs and support clubs in achieving excellence."

#### C. Certificate of Quorum

Ulrike Laubner, Administration Manager, reported that 33 District Officers were present at the opening of the meeting and therefore a quorum was not reached. She explained: A majority of the total numbers of District Officers (78) is required for a quorum. This year the quorum is reached with more than 39 delegates.

District Director, Markus Kuenkel, informed that, according to the rules, this meeting will proceed as usual even without a quorum. If any decision is required and taken, the action shall be deemed as valid as if a quorum were present, and after that the approval will be requested in writing, personally, by e-mail or other electronic means.

#### D. Adoption of the Agenda

Nelson Emilio, Club Growth Director, raised the motion "*to approve the agenda as it was sent out and presented.*" The motion was seconded and carried by a majority.

#### E. Approval of last DECM Minutes (Sevilla)

District Director, Markus Künkel, reported that the minutes of previous District Executive Council had been sent more than four weeks in advance. By majority, the minutes were adopted as sent out.

### II. Report

#### A. The District Strategy for Rest of Term

District Director, Markus Künkel, informed that the district had nearly reached the distinguished status. He emphasized that there are still six weeks to proceed and focus on reaching the goals.

## B. Program Quality Report

Ana-Isabel Ferreira, Program Quality Director, reported on the progress on the communication and leadership awards made during 2016-17 and compared it with last year. According to her, the Youth Leadership Program gains growing awareness across divisions.

## C. Club Growth

Nelson Emilio, Club Growth Director, informed that the district consists of 236 clubs as of today. 238 clubs are needed to reach distinguished status. Some clubs did not pay their dues, so that the payments of clubs had dropped. He requested and motivated the District Officers to help the clubs in using the current tools to understand the situation of their clubs. The link for this tool is:

[https://drive.google.com/open?id=1bMjNecmWTr1OGIwNoyhsYeXdgG-4HZbqEren\\_sCaLXY](https://drive.google.com/open?id=1bMjNecmWTr1OGIwNoyhsYeXdgG-4HZbqEren_sCaLXY)

He mentioned number on prospective clubs. Nelson Emilio reinforced that the district officers should keep an eye on corporate clubs' situation and shared information which actions can be undertaken to make them stronger.

## D. Public Relations Report

Francesco Fedele, Public Relations Manager, informed that a live streaming will be again in place during the conference. He informed that with the upcoming split of the district the challenges for the IT would be rather high. IT staff is needed to support the district homepage as well as Easy Speak. The district supports the countries' website, and if help is needed, they should reach out to him directly. To promote PR within the district, he presented the new PR contest for the next weeks. He asked all Officers to visit the Video Corner during the Conference to create a PR Video on their role and/or their success and use it to spread the word in their divisions.

## E. Financial Report

Zukhra Abdumalikova, the Finance Manager, reported that the financial situation of the district is very good. She showed that the revenues were higher than the forecast and in the same time the expenses are behind the estimations. She asked all District Officers to submit their expenses by 10th of June. Expenses for travel, accommodation, COT, Division Conferences, TLI, etc. would be reimbursed with a proof of payment and according to the budget. Special budgets for marketing or training must be approved by CGD, Nelson Emilio, upon specific request.

Zukhra Abdumalikova motivated all Division and Area Directors to inform their successors how to use the budget of the district.

## F. Alignment 2017/2018: Proposal for DCM

Sara Magalhaes, Alignment Committee Chair, stated that there were few changes upon the alignment report for Division D, K and M, as compared with the version sent out.

- Emilia Fossati, Division K Director, made a point of information to inform on additional changes for K1.
- Angela Saxby, Division E Director, made a point of information to inform on a new club chartered in E3.
- Sara Magalhaes, informed, that changes are going to be included and they will be shown at the DCM on 13<sup>th</sup> May.

**Motion:** *“Approve the realignment as presented”.*

Aires Marques, Area Director J1, raised a point of information asking if minor changes to the alignment can still be done. District Director, Markus Künkel, replied that the team consisting of Sarah Magalhaes, Nelson Emilio, and District Director would decide upon new changes if needed.

Robert Johnston, Area Director A5, raised an amendment to the motion *“We recommend that DECM accepts the alignment 2017/2018 as presented with the corrections outlined during the discussion in the DECM.”* Uta Bunde, Division A Director, seconded it.

Voting results on the amendment:

In favor: majority; against: none; abstentions: 1. The amendment was carried by a majority.

Voting results on the main motion:

In favor: all; against: none; abstentions: none. The motion was carried unanimously.

## G. DLC Report

Marika Dijksterhuis, District Leadership Committee Chair, reported on the process of finding new district officers. In her team, each division was represented by one member. She informed that slight changes occurred as two area directors and one division director candidates withdrew their candidacy last minute for personal reasons.

## III. Division Reports

### Division Reports

- 1) Division Success Plans were presented according to the agenda, in a non-alphabetical order, “to see what the neighbour does”, as Markus Künkel explained. All Division Directors were asked to show a short report on goals reached, lessons learned, best practices and their personal development.

Changes to the presenter are marked below with an\*

- Division A- France, presented by Uta Bunde
- \*Division B- Belgium, presented by Em Ajogbe, (Area Director B1)
- Division C- Netherlands, presented by Chantale Evertsz
- Division D- Portugal, presented by Barbara Piedade
- Division L- Portugal, presented by Norberto Amaral

- Division M- Portugal, presented by Gustavo Amaro
- \*Division H- Spain, presented by Cristina Juesas (Area Director H4)
- Division F- France, presented by Pascal Vilarem
- Division K- Spain, presented by Emilia Fossati
- Division E- Switzerland, presented by Angela Saxby Robbins
- Division I- Switzerland, presented by Nina Carrasco
- Division J- Switzerland, presented by Pavel Savitch
- Division G- Italy, presented by Francesca Gammicchia

## IV. Current District Business

### A. Fall 2017 Conference Milan

Ana-Isabel Ferreira, Program Quality Director, presented the next D59 Fall Conference to take place in Milan, 24-26th November, 2017. The motto is “Add style to your Smile.” The team is already working on creating a fantastic conference at another great venue.

### B. Spring Joint Conference

The D59 Joint Conference in 2018 will take place in Athens. The venue has to be decided, and the team is working on this. The final dates will be published within the next weeks.

## V. New Business

### A. Fall Conferences from 2018 onwards

Ana-Isabel Ferreira, Program Quality Director and chair of the committee elaborating alternatives, presented draft ideas and motivated the Area and Division Directors to hand in more ideas to replace Fall Conferences from 2018 onwards. These alternatives will be the first ones to not be supported by District funds. She was also asked to look out for members who would take this opportunity to organize such alternative events.

## VI. Closing

### A. Time Keeper Report

Nelson Emilio, Time Keeper, informed that the meeting was delayed by 15 minutes.

### B. Venue and Date of next DECM

District Director, Markus Künkel, showed that the next DECM will take place in Lisbon, Portugal, from 9-10<sup>th</sup> September.

### C. Adjournment

Markus Künkel, District Director, adjourned this meeting at 14:47 pm.

**All presentations are accessible via:**

<http://www.district59.org/officer-resources/district-executive-committee/>